



光華學校

**KONG HWA SCHOOL**

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Dear Parents/Guardians,

### TRAFFIC SAFETY AND PARKING ISSUES

In order to facilitate better access for motoring parents to drop off their children, the school has been opening its Gate 1 (along Guillemard Road) for vehicles to enter. The gate will be opened from **6.45 am to 7.25 am**. It will be closed at 7.25 am so that we can hold the flag raising ceremony at the Parade Square.

Drivers and students who are entering the school should follow the below Safety Guidelines:

#### SAFETY GUIDELINES FOR DRIVERS

1. Parents' vehicles will be allowed into the school compound using Gate 1 during school days from 6.45 am to 7.25 am.
2. The speed limit for vehicles in the school compound is 15 km/h.
3. Drivers must be extra cautious, obey the traffic signage/warden and give way to students using the zebra crossing at Gate 3.
4. Drivers should drop off students at the furthest possible end of the designated covered drop-off corridor. This is to prevent congestion at the starting point of the covered drop-off corridor.
5. Drivers and other passengers should refrain from leaving the vehicle unless the child requires critical assistance to alight.
6. Drivers are to move off as soon as the child has safely alighted.
7. All vehicles are to exit through Gate 4.
8. Drivers are not allowed to wait or park their vehicles in the school compound.



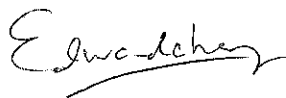
## SAFETY GUIDELINE FOR ALIGHTING STUDENTS

1. Students and passengers must always alight from the left of vehicles.
2. Students should alight swiftly with their school bags when their vehicles come to a complete stop along the drop-off corridor.
3. Students should close the car door securely, move onto the drop-off corridor safely on their own and finally signal their parents to drive off.
4. School bags should not be left in the car boot but be easily removed from the car by the student.
5. Students should always listen to instructions given by teachers or security guard on duty.

We would also like to share that Land Transport Authority (LTA) encourages 'pick up /drop off and go' type of arrangement at Jalan Satu Cul-de-Sac at the back of the school so as to ensure that traffic keeps flowing. Parents who chose to park and walk/pick up their child to/from the school can park or wait at the existing open car park at (old) Jalan Satu Road.

The safety of our students and staff in the school compound is of utmost importance. Whilst every effort is taken to ensure safety, both parent-motorists and pedestrians can make a difference to a safe school environment by being cautious, patient and caring.

Yours Faithfully,



Edward Chong

Vice Principal (Administration)