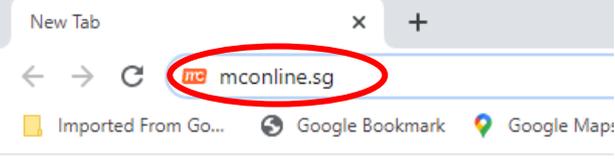
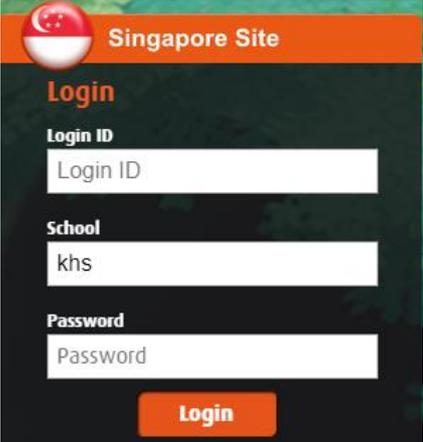
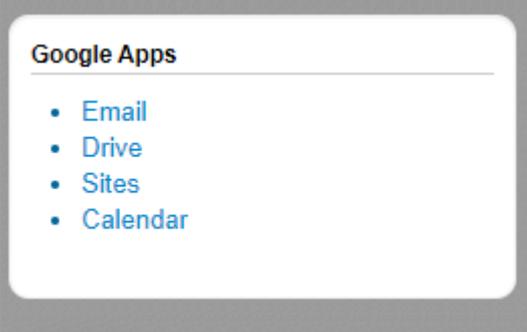
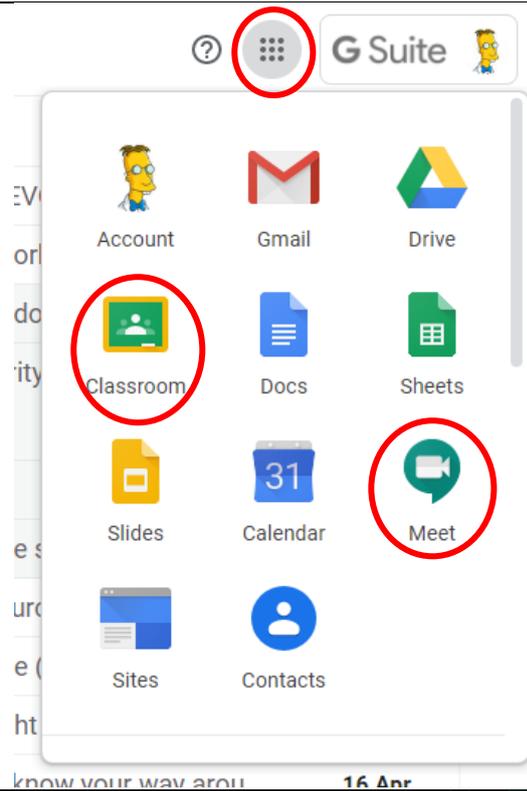


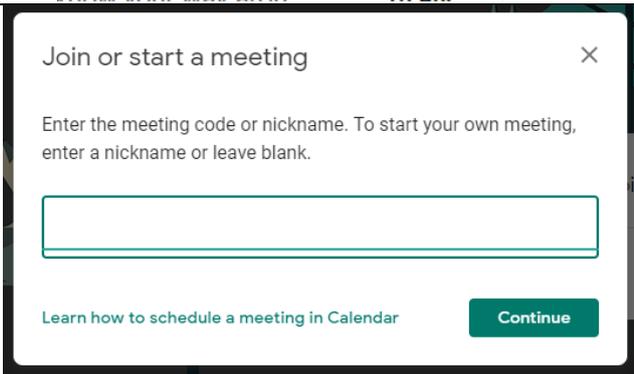
Guide to Login to Google Mail and Google Meet

| | |
|--|--|
| <p>1) Open up your internet browser.</p> <p>Recommended browsers:</p> <p>Google Chrome</p> |  |
| <p>2) Type in mconline.sg in the address bar</p> |  |
| <p>3) Alternatively, you may look for MC Login link in our school website homepage: konghwa.moe.edu.sg</p> |  |
| <p>4) Type in student's username.</p> <p>Student's user id = First 5 characters of student's name in Birth Cert + Last 4 digits of Birth Cert number and the last alphabet of Birth Cert number</p> <p>Example: Student Name: Tan Ah Boy Bryan</p> <p>BC Number: T1123456A</p> <p>Login ID: TANAH3456A</p> |  |
| <p>5) Current Password "khs2020A"</p> <p>New Password (min 8 chars, recommended 12 chars alphanumeric)</p> <p>Please remember your own password</p> |  |
| <p>6) Once you login, look for the left side menu bar and go to Google Apps>Email</p> <p>There will be a pop-up window and the email agreement will load, if you encounter an error, close the pop-up window and click on email again to reload.</p> |  |

7) Once the email loads you can access the following from the top right corner of the screen, Google Meet and Google Classroom.



7) In Google Meet type in the code given by the teacher to join the meet



If you are using an iPad or tablet, please download the MEET app and request the code from your teacher



Observe the protocol from your teacher

Have a great time meeting!