



Founded 1953

光华学校  
KONG HWA SCHOOL

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Aesthetics



Sports



Teaching and Learning



7 January 2019

Dear Parents/Guardians,

On behalf of all our P1 level teachers, we are happy to welcome you to our Kong Hwa Family. We strongly believe that a strong partnership with parents will make a difference in the students' education. We look forward to a productive partnership with you so that your child will enjoy learning in the school.

### 1. Communication and Feedback between Parents and Teachers

The school values communication between parents and the school. Communication with parents is established primarily through parent-teacher conferencing, the Student's Handbook and the teachers' official emails. Parents can make use of the Student's Handbook as a channel of communication and feedback. Your child's teacher will also make use of the Student's Handbook to keep you informed of your child's academic performance and behaviour in school. Please do not hesitate to contact us when the need arises.

### 2. "Letter Issuing Day"

We value your involvement in your child's education and parents will be kept informed of school activities and events. The school has designated Friday as the "Letter Issuing Day". All letters will be consolidated and issued together on Friday (or last school day of the week). This is to establish a routine for the children and parents to look out for them every Friday.

### 3. Changes to School Assessment

In an effort to move away from an overemphasis on academic results and to help students to discover the joy of learning as announced by MOE, all exams and weighted assessments that count towards a final grade for Primary 1 and 2 pupils will be removed. With the removal of all exams and weighted assessments at Primary 1 and 2, teachers will continue to use formative assessment to support students' learning, inform their learning progress and address learning gaps. School will continue with our current practices to gather information about students' learning through checkpoints such as class discussions, class work, homework and bite-sized tests. The change is that these assessments no longer count towards an overall result. Instead of using marks and grades, school will now use qualitative descriptors to report students' learning progress in the Holistic Development Profile (HDP).

### 4. Personal Belongings

Students are responsible for their personal belongings. All personal belongings such as books, files, stationery, water- bottles, lunchboxes, bags, wallets, shoes etc should be clearly labelled with the name and class of your child. Students are not allowed to bring valuable items and any electronic, communication, entertainment or gaming devices capable of capturing, storing, displaying and/or transmitting visual images or audio recordings to school. Items such as mobile phones, tablets, laptops, cards, electronic games, smart wrist watches/glasses, pen with audio and image capturing capabilities are prohibited.



新加坡福建會館屬校  
Singapore Hokkien Huay Kuan Affiliated School

## 5. Visitors to school

For security reasons, visitors are requested to register at the Security Guard Post at Gate 3 or Gate 6 to obtain a Visitor's Pass and proceed immediately to the General Office for assistance. After entering the school, visitors are prohibited from going to other parts of the school compound without permission. The 'Visitor Pass' must be worn and displayed visibly at all times. Upon departure, visitors are to return the 'Visitor Pass' to the Security Guard Post. Unless prior appointment is made with the school personnel, visitors will not be allowed to enter the school premises during recesses; and 15 minutes before and after dismissal time.

I hope you find the information useful. If you have queries or feedback, please email me at [lim\\_ching\\_chye@schools.gov.sg](mailto:lim_ching_chye@schools.gov.sg)

Yours sincerely,



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Mrs Christine Kang  
P1 Assistant Year Head